

Kicking Horse Canyon Project – Phase 4

Community Liaison Committee Terms of Reference

Background

The Kicking Horse Canyon Project to upgrade approximately 26 kilometres of the Trans-Canada Highway from the junction of Highway 95 in Golden to the western boundary of Yoho National Park to a modern four lane standard was launched in 2000.

Three phases have been completed to date:

1. Yoho (Five Mile) Bridge & approaches – 2006
2. Park (Ten Mile) Bridge & approaches – 2008
3. Brake Check to Yoho Park – 2011 & Golden Hill to West Portal – 2013

Phase 4, to complete the remainder of the work, is now beginning under a design-build arrangement.

Purpose of the Committee

The purpose of this committee is to build on past engagement and create an opportunity for an ongoing dialogue with groups and individuals who are interested in assisting the team to address community concerns during the design and construction of Phase 4 of the Kicking Horse Canyon Project (KHCP4). In particular, the objectives are to:

- Build and maintain relationships and trust
- Facilitate information-sharing and dialogue
- Identify and address issues, opportunities and concerns

The group will be community-focused and organized to reflect a cross-section of interests in the area(s) most affected by the project.

Members of the Committee

The committee is composed of KHCP4 team key members, representatives from the Town of Golden, Columbia-Shuswap Regional District and area First Nations, and representatives from the following community sectors and interests:

- Business/Tourism
- Elementary / Secondary Education
- Emergency Services
- Social/local amenities
- Recreation
- Environment
- Cycling/Pedestrian

Geographic Area

The committee will represent community interests in the vicinity of the Trans-Canada Highway between the top of Golden Hill and the Yoho Bridge, and in areas served by the Trans-Canada Highway through the Kicking Horse Canyon.

Terms of Reference

The Terms of Reference for this committee are as follows:

- There will be regular and timely sharing and dissemination of information relevant to KHCP4 design and construction among all committee members.
- As the project team does not have the mandate to delegate decision-making authority, decisions are ultimately made by the project management team under the authority of the Ministry of Transportation, taking into consideration the input, concerns and issues identified in the liaison process.
- For the First Nations members of the Committee, participation in the Committee will be on a without prejudice basis to asserted Aboriginal Title and Rights and will not be considered consultation with the First Nation Communities without the explicit written consent of the First Nations.
- Committee work will be conducted in an atmosphere of mutual respect and trust between members.
- Committee members will remain accessible to each other.
- Committee members are accountable to consult regularly with the sectors they represent, to be familiar with their knowledge, interests and concerns, and report back to the committee.
- Members will respect one another's interests and seek to support the overall best interests of the community.
- Consistent representation and participation by committee members throughout the process is necessary.
- Committee members will have access to project sites for familiarization purposes, subject to safety and notification procedures of the Ministry.
- Meeting frequency, times and duration will be flexible to meet the needs of committee members.
- Committee meetings will be open to non-committee members by mutual agreement of the committee.
- Topic areas for the next meeting will be identified in advance, at the end of each meeting. This will form the basis of the meeting draft agenda, which will be prepared by the facilitator and circulated to members for input.
- Matters that have already been decided by the Ministry, such as the general concept plan, may be discussed but for information purposes only. The Ministry will not revisit past decisions.
- Effort will be made to complete and circulate meeting minutes to members generally within two weeks of each meeting.
- Meeting room expenses will be covered by the Ministry.
- Membership and composition will be reviewed annually, at which time existing members may step down and/or new members added.
- It is intended that the Committee will remain in place until the completion of the project.

KHCP4 Community Liaison Committee – Composition		
Sector/Interest/Role	Agency	Position at Agency
Municipal	Town of Golden	CAO
District municipality	CSRD	CAO
First Nations	Shuswap Indian Band	TBD
	Ktunaxa First Nation	TBD
Tourism	Tourism Golden	Executive Director
	Golden / highway accommodators	Designated representative
Business	Kicking Horse Country Chamber of Commerce	President, Executive Director or designate
Social / local amenities	Golden Community Social Services Co-op	Executive Director
Elementary / Secondary Education	Rocky Mountain School District #6	Operations Supervisor
Recreational	Kicking Horse River Outfitters Association	Association designate
	Kicking Horse Mountain Resort (RCR)	Designated by KHMR
	Golden Outdoor Recreation Association	President or designate
Commercial transportation	BC Trucking Assoc.	Local representative (Weir Consolidated)
Emergency services & safety	Police	Detachment commander or designate
	Fire Rescue	Fire Chief
	Ambulance	Designated by chief
	Search & Rescue / Emergency Management	Emergency Program Coordinator
Environmental	Wildsight	Golden director or designate
	Rod & Gun Club	Vice-president or club designate
	Golden and District Air Quality Committee	Chair or designate
Cycling/pedestrian	Golden Cycling Club	President or designate
KHCP4 Design	MoTI / Owner's Engineer	Lead engineer
KHCP4 Construction	MoTI / Owner's Engineer	Contractor representative
Area transportation	MoTI District	Operations Manager
Project management	MoTI Region	Senior Project Director
Project management	MoTI Region	Associate Project Director
Project management	MoTI Region	Project Manager
Facilitator	MoTI / Owner's Engineer	Engagement Lead

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